

ACAGE Committee Meeting – NMSU Hernandez Hall Conference Room

Meeting Minutes – August 25, 2015

Present or via Phone: Kevin Eades, Debra Hicks, Tim Cynova, Frank Guzman, Adrienne Widmer, Dr. David Juaregui, Eddie Martinez, Jorge Garcia, Conrad Keyes, Phil King, Lisa Varin

Absent: Dean Alberson, Gus Grace

Meeting Called to Order: 1:30 PM

1) Roll Call

2) Introduction and Comments

The new Department Head, Dr. David Juaregui, introduced himself and gave a brief overview of his past accomplishments. Dr. Juaregui discussed many changes in the department, how they are fighting for positions and looking for opportunities to reduce the number of hours to obtain degrees, and stated the items to consider for ABET accreditation could be discussed at the October 2015 meeting.

Dr. Juaregui also talked about the new research programs, Engineers Without Boundaries, ASCE Rocky Mountain Conference, AWWA Water Association and the 2 visiting professors. He explained that freshman and sophomore enrollment is down and we should be more aggressive in recruiting.

He discussed how the department was finalizing the Silver Anniversary Endowment, how the department would like to form a closer ties with ACAGE Task Affairs, the operating funds to cover the work that Lisa completes for ACAGE.

A request for Dr. Garcia and Dr. Khandan was made to look at the criteria for the Faculty Achievement Award since the faculty would not be able to meet the requirements. Debra stated that the minutes from last July's meeting should show that the award was discussed and enacted. Eddie stated that it was enacted but the Dr. Martin said no one would be able to meet the requirements. A discussion regarding where the funds would come from ensued where there is \$25,000 in operating funds but it needs to be sustainable and checked to see if there are any restrictions on the use of the funds. It was noted that the Dean's Advisory Committee could help.

Jorge suggested the new Department Head make recommendations for the Board to consider and Conrad suggested that Debra could forward her information to Lisa who could forward that to the members of the Faculty Affairs group so they all could be involved.

3) Initiation/Banquet/Homecoming (COE Schedule) Announcement

Lisa updated all on the dates and times of the Civil Engineering Homecoming. The Banquet will be October 22, 2018. They will need an honorary member to give an introduction for the Initiates and Dr. Milton will give the presentation. A flyer (attached) outlines the Initiation agenda for October 23, 2015.

4) Updates from Committee Chair

There are about 60 - 70 less in membership with a total at this time of 300 at this time. Currently there are 30 Associates, 10 Honorary, 25-26 Initiates members with 4 transfers and 8 associates. Information for all is on both websites.

5) Discuss/Vote on Dr. David Jauregui as Treasurer

Dr. Jauregui does not want to be on the board this year but is willing to be the Treasurer.

6) Discuss Debra Hicks as ACAGE Board Member and NMSU Regent

No one felt that there was a conflict of interest as long as both the ACAGE and Regents are aware that she is a member of both.

7) Discuss Scholarship fund being used for current scholarships

This item needs to be discussed in more detail at a later date.

8) Discuss By-Law Changes (if any)

- Send changes 30 days in advance and discuss at meetings
- We have not said who can be active members: definition needed
- Annual meeting requires 30% members in attendance (18 people)
 - Are deceased members' part of 30%?

9) Discuss Website – Site Maintenance

- \$600 per year maintenance fee
- We still have old site as well. Both are word press
- Old site: does not allow users
- New site: does not allow changes without administrator approval
- Someone decides to be website maintenance we can do what we can on LinkedIn
- Should we change info forms – donation application, and nomination?
- Table it and discuss later

10)Discuss Term Limits for Jorge Garcia

- He plans to step off board in October. Debra chair of nominations. Maybe membership committee. Reach out to Bill, forward names at annual meeting after initiation.

11)Other

Not Applicable