

NMSU ACAGE BOARD OF DIRECTORS MEETING MINUTES

Mission:

***NMSU ACAGE serves as a communication liaison promoting support for the
Civil Engineering ~~CE~~ department from Industry, Government, and Academia.***

DATE: April, 01, 2016

TIME: 11:45 AM to 1:30 PM; -Meeting started at 12:01 pm

PLACE: NMSU CE Dept provided the —Phone in Meeting

1. Introductions (members participating in meeting) & Welcome: Dr. David Jauregui (Treasurer & CE Dept Head), Adrienne Widmer (Financial Affairs Chair), Tim Cynova (President), Dr. Conrad Keyes (Membership Co-Chair), Gabby C.-Apodaca (Secretary), Lisa Varin (ACAGE Administrator), Kevin Eades (Past President & Nominations Committee Chair)

CONSENT AGENDA

2. Changes to / Approval of Current Agenda: ~~None/no comments; Tim made motion, David 2nd Motion made and seconded and~~ all in favor
3. Proposed future meeting dates: May 20th & July 22nd; 11:30 am is best for all; -Dr. Jauregui needs to schedule an ABET advisory group meeting separately from these meetings

MEETING AGENDA

- Open Comments from Board Members: ~~no comments~~

Dr. Jauregui - ABET Process Update: Has outcomes for A-K; consider different measures such as performance on FE exam, participation on canoe competition, bridge competition, and ASCE. Other tools used are, for example, ability to apply math and engineering science (statics and foundations to be at national avg.), FE math to be at 90% of national avg. but this has been difficult because math is not taught by CE Dept.

Need help from this group to determine functionality and ability to work in groups such as in capstone classes, canoe, bridge, coop program in bridge inspection. He is just setting the tone for now. He will need our feedback on this ABET process. He recommends that the ABET advisory group to be Steve, Tom Dick, Dean Alberson, David Tachau, Gabby and others. It is a lengthy process.

CE Dept Website Update: New site <http://ce.nmsu.edu> will not put information on it that can be found in other places – do not want this to be time consuming, only critical information on this site. Let him know if you have recommendations, but he will be very selective as to the information that will be on the website. He had 3 professors and 1 undergraduate that worked on this website

Tim: Who modifies the website? Answer: This CE Dept website does not apply to the ACAGE website (<http://acage.net>), ~~these~~ are two different websites. ACAGE website is exterior to NMSU and under an outside contract.

- Committee Updates

- a. Faculty Affairs – Gus Grace: not present; Dr. Keyes – new project NSF (4 year) student support grant;
Dr. Jauregui – Asked: What is the function of faculty affairs? What are we doing for faculty? How much information do you want and how does it fit this committee? Do not want to get into each other's roles. Need structure and definition of the needs. Dr. Keyes. Answer: Reporting department affairs, but will look at by-laws for more information, but for now it appears far reaching. Dr. Jauregui would like to narrow the focus. Put discussion of structure of committees in our next meeting. Dr. Khandan and Dr. Bandini involved in the ACAGE young professor award in the past.

- b. Student Affairs – Frank Guzman: not present

- c. Financial Affairs - Adrienne Widmer: Per Dr. Jauregui we have:

July 2015 beginning balance \$25,600,

July to ~~March~~ March 18, 2016 income \$11,500

Have about \$37,000 ~~total~~ total to work with for:

 \$2,900 salaries

 \$5,400 for initiation banquet,

 \$600 website

Expenditures were about \$10,000

Lisa has report and Dr. Jauregui will provide exact figures

- d. Membership - Chris Traina: not present; Dr. Jauregui – concerning Bud Waters, who gave \$235,000, ~~but~~ there are no votes for him on the Summary ACAGE Membership Committee sheet, we should honor him with a vote, Dr. Keyes -8 did not vote in the negative, but not necessarily means abstain, no one voted negative about anyone. Dr. Jauregui – can we indicate yes, no, and abstain on the ACAGE Membership voting form? Dr. Keyes - Some members and even board members do not pay dues. Therefore, T their votes are not considered if they don't pay dues. ~~We're not making money; most of the money comes from other sources.~~

e-d.

- NMSU CE Engineering Homecoming 2016 and ACAGE Banquet activities update: Dr. Jauregui would like to recommend that we schedule an ABET related function for Thursday before the banquet to get feedback on how were doing regarding ABET. ABET time on Friday can now become a networking function between faculty, staff, and ACAGE members.
- So now what to do on Friday mornings if we move this to Thursday? Dr. Keyes and Adrienne will have task force discussions; different committees can get together and meet about what ~~we're~~ their doing and what we need to do to make these function appropriately and according to the By-laws. Potentially meet in 240 A&B and have different committees (Adrienne can meet with the foundation office - financial and student affairs) during this time period. Lisa has reserved 2 dates (both Oct 2016 football games) for the banquet with the convention center ~~###~~ until she hears further on homecoming dates week.

- Potential ~~Initiates~~Nominees update - 2016 - Dr. Keyes (April 1st listing): ~~has~~ sent out summary sheets on new nominees. Bill Kennedy (Active Membership Committee member) was able to find the info on the website ~~to find the under a~~Nominees. Board has to approve associate member transfers to members status. After ~~b~~Board approves, we need to report to ~~s~~Secretary and ~~t~~Treasurer so ~~we~~they can notify ~~potential~~the ACAGE membership to vote. Lisa will send this out. If the membership D~~dues~~ must be~~are~~ paid by end of May, then and if ~~they~~ir ~~have their~~ votes will be counted.

- Honorary Member ~~/Members~~ - Kevin Eades:

Report on Recommendation ~~/~~ vote by current Honorary Members-: The candidate C can be living or deceased. Kevin and Dr. Keyes ~~have~~ decided to reach out to current honorary members to decide just who should be nominated. Kevin S sent out list ~~with of the~~ scoring ~~criteria~~results to Tim and Dr. Keyes. Pat Conover was the person to be recommended~~winner~~. Dr. Keyes - Did w~~We~~ get~~need~~ a 100% response from current honorary membersBoard? We -N~~eed~~ ¾ of active members to vote affirmative during May 2016.

Motion for 2016 Honorary member, vote by board in attendance was affirmative by all; -now N~~eed~~ to send out an email vote to missing Board members and it needs to be unanimous. For those present: Kevin made motion, Adrienne 2nd, all in favor.

- Scholarship Updates - Dr. Jauregui: Spoke to Dr. Keyes about ~~s~~Silver ~~a~~Anniversary ~~e~~Endowed ~~s~~Scholarship. Balance is \$17,750; ~~-~~need \$7,350 for it to be endowed. Will move forward to try and get it endowed. Asked the membership for \$25 – \$30 to get it endowed and that would be sufficient.

Have a problem with students not passing the FE.

Pass Rates:

___ Fall 2012 60%
___ Spring 2013 75% - 80%
___ 2014 40%
___ 2015 14%
___ National 70%

Reason could be international students do not pursue passing the FE. Suggest: 1.) Having a mock FE exam for international students. 2.) Incentives – pay students to pass the ~~fe~~FE exam. 3.) Possibly require they pass the FE. 4.) Give small (\$100) scholarships for passing, ~~-~~½ from endowed scholarship and ½ from the Department. He W~~w~~ would like to incorporate FE into scholarship awards.

Senior seminar has been eliminated due to 120 hr credit requirement from NMSU. Kevin suggested having FE study classes in the evening.

Dr. Jauregui: In spring 2013 the FE went to computer based exam and lost control as to who can take exam because they just have to have senior status.

Kevin: Do numbers coincide with accepting international students? Dr. Jauregui: Yes (in particular Kuwait). Present this information to the “task” groups on Thursday and present results on Friday

- Other Issues

ASCE student chapter competitions, fundraising – Denver trip: funded

ACTION ITEMS

Homecoming agenda

Task ~~f~~orce break out (identify structure)

State of the Dept -letter to ACAGE -would it be appropriate to share with all alumni.? There are no issues seen from ~~this groupe~~ attendees.

May 6th : the national chi ep (Keves) is on, seminar, reception, and banquet.

~~Dr. Keyes~~—Kevin ~~don't want~~ forget potential replacements for board in October

ADJOURNMENT

Tim made motion, Kevin 2nd, all in favor

Commented [CGKJ1]: Chair can't make a motion, so just say the Motion made, seconded and approved.

DRAFT