

ACAGE Board Meeting – CONFERENCE CALL

Meeting Minutes – January 15, 2016

Present:Kevin Eades, Tim Cynova, Adrienne Widmer, Eddie Martinez, Chris Traina,
Lisa Varin, Gabriel Apodaca, Dr. David Jauregui, Dr. Conrad Keyes

Absentees: Frank Guzman, Gus Grace

Meeting Called to Order: 1:38 PM

I. Roll Call

II. Introduction and Comments

Board Makeup:

- Kevin Eades – Past President
- Eddie Martinez – President Elect
- Gabriel Apodaca – Secretary
- Frank Guzman – (not present) Member
- Tim Cynova – President
- Adrienne Widmer – Member
- Gus Grace (not present) – Member
- Chris Traina - Member

Committees Makeup:

- Student Affairs – Frank Guzman (not present)
- Faculty Affairs – Gus Grace (not present)
- Financial Affairs – Adrienne Widmer
- Membership – Chris Traina
- Treasurer – Ex. Officio Dr. Jauregui
- Chairs of Committees – should find someone in the membership to help them.
- ABET Committee is Board with the other ABET interest group.

III. Approval of Consent Agenda

1. Approval of August 2015 Board Meeting Minutes – no comments
2. Review/Approval of Octobers 2015 Meeting Minutes – no comments
3. Review of 2015 Financials – per Lisa:
 - Academy fund balance is \$28,945.12 as of Jan. 13, 2016
 - Spent \$6,413 for October 22, 2015 banquet. Paid just over \$1000 that was not covered by the cost charged for banquet attendees.
 - Admin support comes from this account.
 - \$99/year for drop box
 - \$733 towards Lisa's salary
 - just over \$1,800 towards student salary
 - \$7000 is approximately what is received from dues (including initiation fees).
 - All Members are not paying their dues, the paying members contribute approximately \$3900 (associate and member together)

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- There are about 40 associate members and 220 members plus the Distinguished Members. Not all are receiving emails, some are deceased, and lifetime members do not pay. Additionally, scholarship donor's do not pay membership dues.
- Adrienne requested the membership list so she can request members to pay.

IV. Approval of Current Agenda

1. Need to look into bylaws for next board meeting per Dr. Jauregui
2. Dr. Jauregui would like the next meeting to accommodate ABET. And, he would like to meet twice a year.
3. Suggested dates:
 - During homecoming week on Thursday
 - April during Transportation Engineering Conference
 - Or, during the summer (1st wk in May/Conrad) or middle of summer. We will vote on these dates at a later time.
4. Dr. Keyes will be the next National Honor Member for Chi Epsilon and he would like to receive the honor at the same time as the May meeting.

V. Meeting Agenda

- Appoint / Approval to add Dr. David Jauregui to the 2016 Board. - Eddie moved to make it so, Gabriela seconded, all in agreement. (Everybody agreed on 9 board members counting the Past President).

- Committee Updates
 - a. Faculty Affairs – Gus Grace: not present to report

 - b. Student Affairs – Frank Guzman (update by Dr. Jauregui): Scholarship donations continue to come in. Need an additional \$12,000 to create an endowment. Endowments require \$25,000. Through the Giving Tuesday effort, Del Archuleta pledged \$25,000, Foreman \$100,000, plus the match for a \$200,000 total. Tachau has been increased by \$3,000, Chris Traina and siblings, in honor Dr. Traina, donated about \$33,000. We had a good start at the banquet due to Giving Tuesday.

 - c. Membership - Chris Traina: Dr. Keyes working hard on this effort. We need to have this consolidated by February 16, 2016. In April the board will have the opportunity to vote on who is approved. Currently there are close to 30 new nominees.

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Ross Lujan needs to be moved from Associate Member to Member but has not been able to be present due to his wife's illness (he cannot travel). A special session is needed (illness waiver). Kevin and Tim will work on getting something together to get this done.

Associate Members who have not paid dues, years / black balled? If they pay current year and fill out updated form? – Plan on having a special meeting in Albuquerque to transfer to full membership.

Fred Small (DM) - Eddie will pay dues on their behalf. This will happen in Las Cruces.

- d. Honorary Member / Members - Kevin Eades: He needs to give the board a recommendation and board can vote during the regular nomination sequence. (Tim and Kevin will meet on recommendations)

Ricardo Jacquez - complete vote by board

Jon Lindsay - COE winner

Others – no discussion

- Potential Initiates update - 2016

See notes above for discussion not following this meeting agenda. We can nominate and initiate 35 – 40 people/year. Nomination forms deadline for Homecoming 2016 is February 16, 2016. Gabby and Chris are to give recommendations to the board around April 1, 2016. Active members will also have the opportunity to vote after the Board approves such.

David asked, "What percentage of the membership actually votes?" Response: 100 get the email to vote, 50 are lifetime members and only about 30 people vote.

Discussion/Comment: The rules may be too lax for letting folks in to the CAGE Academy.

Conrad: Only 10% of graduates can be in the Academy. 3500 graduates are not members of the academy. Associate member designation was created to allow folks to join until the point in time that they complete 20 years post-graduation.

Chris (comment): People with 6 months after graduation have not had opportunity to make a contribution to the field.

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David: We need to re-look at the qualifications that allow for membership. He does not want to devalue the membership. We may need to be more stringent on minimum years of experience at the associate level.

Conrad: We would need to vote on changes to the bylaws.

- Scholarship Updates - see comments above. David: The Dept. is grateful for the support. Half of students will be able to receive scholarships.

Endowed scholarship – see comments above.

Student - 2 per year

- Other Issues : Tim – Will set up date for March 25 for our next meeting.

ADJOURNMENT

Eddie made motion to adjourn

Chis 2nd

All in favor